



June 18, 2024

TO: All Prospective Proposers

FROM: Kim Albritton  
Director Financial Operations

RE: RFQ 24-15 Architect Services - Western Groves K8

#### **ADDENDUM 1 TO RFQ 24-15**

This addendum is issued as a part of the aforementioned RFP. The changes incorporated herein are an amendment to and supersede those conditions shown in the original solicitation. The Proposer shall acknowledge receipt of this addendum by signing this form and returning with their submittal. Failure to do so may subject Proposer to disqualification.

**Q1. A. Executive Summary** – The header states this section should be a max of 3 pages, but the writeup below states, “...executive summary of not more than two pages in length.” Could you clarify the page limit for this section?

**A1. The following section (Proposal Format and Evaluation Criteria) Section A, is modified as follows:**

**“Each conforming response will contain an executive summary of not more than ~~two~~ three pages in length.”**

**Q2. Page 12 – F. Availability/Proximity** – This section asks us to include our ongoing projects. Do we need to include ongoing projects from the consultants on our team as well?

**A2. Yes, you should include your team.**

**\*\*\*\* RFQ DUE DATE IS July 8, 2024, 3:00 P.M... \*\*\*\***

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature (Authorized Representative of Company)

\_\_\_\_\_  
Date

Failure to file a protest within the time prescribed in s. 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes. (Note: Florida Statutes 120.57(3) and School Board Policy 7.701 contain entire procedure for filing).